

FY 2017 Graduate Student Health Insurance (GSHI) Policy for ledger 5 accounts

In the past GSHI started on August 16th, which usually coincided with the start of a Research Assistant (RA) or Teaching Assistant (TA) Graduate appointment. As long as a student was here and signed the appointment papers by the end of August, GSHI would be provided starting on August 16th. Likewise, in the spring semester, if a student's grad appointment contract was signed by January 16th, the GSHI could be provided starting January 16th.

If a student was working as a Grad Assistant (GA) at the end of the fall semester and was continuing as a GA for the spring semester, the GSHI would cover January 1 through the 15th. If the work/grant changed with the change in the semester, the GSHI would need to be prorated (example Dec 16 – Dec 31 on the project for the fall semester and Jan 1st- January 16th on the project for the spring semester).

As of 8/1/2016, GSHI payments will cover from the first of the month to the last day of the month even though the Grad appointment will continue to start as of 8/16/2016 for the fall semester. We are allowing this in order to be consistent in applying health insurance policy across the University. RAs paid on grants will have their GSHI covered starting Aug 1st as long as they have signed the appointment papers and started to work by the end of the last day of the month (August 31). The posting of the GSHI for both August and September will be in September. If a student does not start working until September 1st or after, then GSHI will not be paid for August but will be picked up for September, as long as they are Graduate Student Support Plan (GSSP) eligible.

If an employee is terminated within the first five days of a month then GSSP will not be provided for that month. If this happens, the student should be notify as soon as possible to arrange for health insurance.

A grant cannot pay for expenses prior to its start date unless pre-award expenses are allowed. If pre award expenses are not allowed then the Dept. /Colleges will need to prorate the GSHI. Likewise, if a project ends while an RA is working on a grant, the GSHI and tuition will need to be prorated.

In the past if one RA ended and there was a lapse of several days before the next Research Assistantship started the GSHI and tuition expenses associated with the days between the end and start date would need to be prorated off of any ledger 5 account. Now, if there is less than a week between the end date and the start date of the next appointment the grant of the first job will continue to pay the GSHI and tuition until the next appointment begins. This is, of course, if the grant has not ended.